DDOT APPLICATIONS AND TOOLS CATALOG

**AASHTOWare** - Transportation software helps in building estimate, bidding and awarding and managing field operations

**ARCGIS** - Software delivering GIS solutions

**ATC Office** - Agency Telecommunications
Coordinators (ATCs) perform a critical role in helping agencies meet their telecommunication needs. They serve as experts in managing and coordinating agency telecommunication activities

**AutoTrack** - Application used to keep track vehicles monitored by PTSA

**AVL** - Automated Vehicle Locator (AVL), Web-based service used during DDOTs snow and ice removal operations.

**Bicycle Routing** - This application gives the public the ability to route their bicycle trip in DC

**CaBi Dashboard** - CaBi dashboard publishes over 16 key performance metrics of the Capital Bikeshare program to the public

**CaBi Data Entry Application** - Data entry application for Capital Bikeshare data for use by MTA

**Call Center Console** - Call Center Console allows call representatives to centralize internal and external requests

**Call for Projects Intake Form** - The Call for Projects Intake Form is an online application that collects projects and programs for each administration within DDOT to support the project submission process

**CapTop** - TMC traffic operational software for incident management, traffic data collection, processing, and sharing, and performance evaluation

**Cityworks** - Service Request and Work Order Management System

**Circulator Dashboard** - Circulator dashboard publishes over 23 key performance metrics of the circulator bus to the public

**Circulator Data Entry Application** - Data entry application for Circulator Bus data for use by MTA

**Cyclomedia Globespotter** - This is a web-based/GIS centric solution used to view panoramic street level imagery collected for the District Government.

**DBE** - Disadvantage Business Enterprise system, web based service to track Certified Disadvantage Business Enterprise (DBE) entities in DDOT

**DDOT Address Book** - DDOT Employee Directory

**DDOT Document Storage and Box Tracking System** - Temporary Storage for documents, the materials are organized and searchable in an online Box Tracking System

**DDOT Internet** - DDOTs web site for public, communication channel for all DDOT related information for public and private

**DDOT Intranet** - DDOTs web site for internal communication for DDOT Employees
DDOT APPLICATIONS AND TOOLS CATALOG

DDOT University - d. University, the web based training site to find information on the entire courses DDOT offer and encourage Employee’s to participate, both internally and externally

DS Control Point - Central command and control of the District’s CCTV camera system within the 3rd street tunnel

DTAP - District Transportation Access Portal for Capital Infrastructure Projects

EFax - Electronic Faxing Setup Supported by DCNET

EFrontBurner - The application simplifies and organizes the DC Government’s operational reporting and improves the efficiency of its communication system

Envista - Envista enables D.C. and its Utilities to share construction project schedules. On a monthly basis, the Top 20 conflicting projects are automatically identified and resolved

Electronic Procurement Mgmt System (EPMS) - To track the status of procurements as they move through the DDOT Procurement Process

Etimes - DDOT employee attendance tracking system to track employee daily tour of duty

ETIMS - ACS-Meter contractors data management system for parking meters/tickets

Exchange - Microsoft Exchange, the ability for agency personnel to communicate is considered critical to the Government’s day-to-day operations

Facility Mgmt (FM) Service Request – Service Request Tracking System for Facility

GIS Citrix - Provide support for end users, configuring desktop for citrix connectivity

HPMS - Highway Performance Monitoring System - Accurately organizing DDOT’s existing HPMS data into the mandated FHWA 2010+ format and generating accurate submittal reports

Invoice Tracking System - IPMA Invoice Tracking System, web-based service to track construction and consultant invoices

ITEMS (Information Technology Equipment Management System) - “ITEMS” is an IT asset tracking system for DDOT.

ITServe US - OCTO’s Remedy Help desk support for District Employee to request help for computer related issues, help desk number to call 202-671-1566

K2 (Workflow Automation tool) - Workflow automation tool to be used in the creation of the next version of the Packet Tracker Program

KnowledgeLake - Enterprise Content Management system, Documents scanned, uploaded for automatic and manual indexing into SharePoint environment

MicroPaver - A pavement management system used to track pavement condition and perform analysis

Microstation - Helps DDOT IPMA Engineers to design construction plans using CAD software
DDOT APPLICATIONS AND TOOLS CATALOG

**MiniTab** - The leading statistical software for quality improvement worldwide

**NHS Cameras** - Application used to monitor Cameras along NHS routes

**NOI** - Notice of Intent, This project provides public access to “Notice of Intent”. In addition to the notice it also displays comments made on the notice.

**NOV** - Online form used to by PSI to issue, track and enforce respondents suspected of illegally using public space in the District of Columbia

**OITI ticket system (SharePoint)** - Trouble ticketing system to support DDOT's internal IT/GIS/Telecom needs

**Packet Tracker** - Electronically tracks various packets moving through DDOT. Standardizes approval flows. Provides a document library and allows for packet document attachments

**PASS** - Procurement Automated Support System (PASS) is used to manage purchase orders (POs) for the District

**PeopleSoft (ASMP)** - District Employee Self Service system to keep track of Employee weekly time report, compensation, benefits, performance documents

**Permit Locator** - This application gives the public the ability to see permits on an interactive map

**Permit Viewer** - This application gives the public the ability to see active public space permits and applications on an interactive map and also available as a mobile app through iOS and Android devices.

**Policy Compendium** - The web-based SharePoint DDOT Compendium is an online reference that provides comprehensive information about all of DDOT's policies, procedures, and services.

**Pontis** - IPMA Bridge Management Software, tracking yearly Bridge maintenance records on DC bridges

**Project Intake Form** - Online intake form used to capture any new projects being added to the DDOT Obligation plan or any changes to existing projects in the plan

**Prompt** - Prompt is a web service that provides project information to managers including financial data

**Protrack** - Application used to maintain DDOT's construction projects

**QA/QC Management System** - Data management system for the Materials QA/QC Division / IPMA

**Quicknet** - Central Command and control for the District's Traffic signal system. This system communicates in real time and monitors all traffic signals

**Rapid plan** - Rapid Plan, Traffic control plans created quickly and accurately

**Road Care** - A pavement management system used to track pavement condition and view roadway video log

**Roadway Weather Info System** – Contacted Peng Yap, PrimeSources Contractor for details
DDOT APPLICATIONS AND TOOLS CATALOG

RideDC - The dashboard is a map centric website displayed on a monitor giving the patrons information on nearby transit options.

School Subsidy (Expression ID) - Student Transit Subsidy Program for Mass Transit Office to issue temporary student subsidized monthly, biweekly mass transit passes

Sharepoint 2010 - Used for internal collaborations, conference room reservation, leave calendar, projects and so on

Sharepoint 2013 - Used for internal collaborations, conference room reservation, leave calendar, projects and so on with added features in Microsoft products

Sidewalk Cafe - Online form used to capture any new sidewalk café related information being added to our DDOT Asset Management Database.

SIS - Street Inventory System - Geographically references DC's roadway system

SSD - Street Spatial Database - Maintains the District's street network and provides a computerized base roadway network.

StormTrak - StormTrak: Snow and Storm event cost accountability for DDOT.

Temporary Public Space Occupancy Map - This map shows existing construction projects, emergency utility work and special events that may impede on travel time.

TIES - The Transportation Integrated Enterprise Solution (TIES) is a framework developed on the ArcGIS platform and integrated with ArcGIS Online as a geospatial frame work to tie each disparate system together using location as the common denominator.

Transit Screen - The Transit Screen is a digital information display showing real time transit information customizable to any location that can operate on any computer, smart phone or tablet.

TRAKA - Traka (To Track A Key Asset) provides intelligent key access control for fleet management at DDOT.

TOPS - Transportation Online Permitting System (TOPS), applications for permits to use or occupy public space can be submitted using the d. TOPS

Tree Permit System - UFA Special Tree Removal System, to keep track of Tree inventory in District

Vendor Evaluation System – The purpose of this system is to evaluate vendors. This is a standard procurement process that is done every two to three years.

Vendor Point Picker - The Street Vendor Point Pick application is a web-based GIS centric system to verify vending locations in the District that aids in the street vendor approval and inspection process

Visitor Parking Pass - Visitor Parking Pass (VPP), Online system that prints and issue passes to eligible District household on a Residential Parking Permit (RPP) zoned blocks in District

VPN - Virtual Private Network, Securely access the District network away from the office
AASHTOWare

AASHTO client/server Transport® software designed to meet most transportation agency preconstruction and construction management needs. The modules that District Department of Transportation (DDOT) currently uses are BAMS/DSS, Construction Administration System (CAS), Estimator, Field Manager, Letting and Award System (LAS) and Proposal and Estimates System/ Letting and Award System (PES). (Reference on AASHTOWare.org site)

Application Access: Client server application

System Age: 10 years

Last Upgrade: 2014

Primary Contact Email: Rama.Nimmagadda@dc.gov

Primary Contact # 202-741-8532

Prerequisites: Application knowledge

Secondary Contact Email: Ramakrishna.nimmagadda@dc.gov

OITI Service Request: AASHTOWare

Contact for Access Rights: Rama Nimmagaada

Technical Support: Rama Nimmagadda

Training Required: n/a

User Guide: no

Video Tutorial: no

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ArcGIS is utilized within DDOT to deliver various mapping services and projects. The software allows for the creation of GIS layers, which can then be depicted on static maps or mapping services. Maps can be exported into various file types such as PDF or JPEG.

**Application Access:** ArcGIS

**System Age:** 12 years

**Last Upgrade:** 2014

**Primary Contact Email:** washington.karvee@dc.gov

**Primary Contact #**

**Prerequisites:** ArcGIS knowledge, database fundamentals

**Secondary Contact Email:** faisal.khan@dc.gov

**OITI Service Request:** ArcGis

**Contact for Access Rights:** Faisal, Washington

**Technical Support:** GIS team

**Training Required:** ArcGIS software (ESRI)

**User Guide:**

**Video Tutorial:**
ATC Office

Agency Telecommunications Coordinators (ATCs) perform a critical role in helping agencies meet their telecommunication needs. They serve as experts in managing and coordinating agency telecommunication activities. Responsibilities include but are not limited to:

- Coordinating agency telecommunications services by leveraging OCTO DC-Net Telecom Group.
- Planning, scheduling, and preparing agency telecommunications requests for services and equipment through the Request for Telecommunications Services (RTS) system. (Includes coordinating moves, adds, changes, and repairs; coordinating site surveys.)
- Handling work orders from start to finish, overseeing the installation of telephone lines and wiring.
- Maintaining and certifying agency telecommunications inventory of lines and equipment in the Fixed Cost Management System (FCMS). Reviewing monthly voice, data, and wireless telecommunications invoices in FCMS. Providing technical support to agency end users facilitating the resolution of telecommunications service and equipment problems. Training agency end users on the use of DCG issued telecommunications equipment. An agency ATC must prioritize end user requests for service and work to demonstrate good customer service behaviors, which include but are not limited to the following criteria and definitions: "Good Customer service is the ability to provide a service or product in the way that it has been promised". "Good Customer service is treating others as you would like to be treated". "Good Customer service is an organization's ability to fulfill their customers' requirements." "Good Customer Service is a phrase that is used to describe the process of taking care of customers in a positive manner". "Good Customer Service is having a commitment to providing value added services to external and internal customers, including the display of a positive attitude, having current product and service knowledge, providing technical support and quality of service in a timely manner". "Good Customer service is demonstrated by possessing a proactive attitude that can be summed up as: “I care and I can get it done.”

**Application Access:** To request ATC service, please go to OITI Service Request site.

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** marlene.johnson2@dc.gov

**Primary Contact #** 202-741-8534

**Prerequisites:** Knowledge of Telecom operations
Secondary Contact Email: marlene.johnson2@dc.gov

OITI Service Request: Telecom Support

Contact for Access Rights: marlene.johnson2@dc.gov

Technical Support: marlene.johnson2@dc.gov

Training Required: RTS/FCMS Training

User Guide: http://sddotmoss/oiti/telecom/Shared Documents/Forms/AllItems.aspx

Video Tutorial: no

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AutoTrack

Application used to keep track vehicles monitored by PTSA

**Application Access:** [http://10.40.50.13/PROMPTool/Autotrack/auto_login.aspx](http://10.40.50.13/PROMPTool/Autotrack/auto_login.aspx)

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** zachary.albaugh@dc.gov

**Primary Contact #** 202-671-2266

**Prerequisites:** None

**Secondary Contact Email:** zachary.albaugh@dc.gov

**OITI Service Request:** Auto Track

**Contact for Access Rights:** zachary.albaugh@dc.gov

**Technical Support:** Rama Nimmagadda

**Training Required:** None

**User Guide:** None

**Video Tutorial:** None

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The Snow AVL System is a computerized map that receives and displays geo-coded vehicle location and road treatment (salting and plowing) data wirelessly transmitted from our municipal snow plows. Only road treatment information, down to the street segment level, is currently provided for the 1,000 miles of District roads serviced by our snow fleet. This tool was designed and developed to support snow operations. It is used for the primary purpose of better managing our use of snow vehicles during an actual snow event. It also supports incident (complaint and accident) investigations and driver training to ensure that routes have been run. This system has been deployed for six years and has become an integral component or tool used in support of managing our snow and ice removal operations.

**Application Access:** [www.eroadtrack.com/dcsnowplow2010](http://www.eroadtrack.com/dcsnowplow2010)

**System Age:** 6 years

**Last Upgrade:** 2014

**Primary Contact Email:** David.Pearson@dc.gov

**Primary Contact #** 202-741-5385

**Prerequisites:** Registered user only

**Secondary Contact Email:** Rama.Nimmagadda@dc.gov

**OITI Service Request:** AVL

**Contact for Access Rights:** David.Pearson

**Technical Support:** EIS Vendor

**Training Required:** AVL system training during Snow operations

**User Guide:** no

**Video Tutorial:** no
Bicycle Routing

Bicycle routing Tool gives the public the ability to see route thier trip on an interactive map. The user can enter a starting and ending address or location and see the route on map or trun by turn description. They can also see total distance and total time required for the trip.

Application Access: http://sddotexgis/BikeRouting

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: markos.yeterawork@dc.gov

Primary Contact #: 202-741-5391

Prerequisites: Web browser and Silverlight plugin

Secondary Contact Email: markos.yeterawork@dc.gov

OITI Service Request: Bicycle Routing

Contact for Access Rights: N/A

Technical Support: markos.yeterawork@dc.gov

Training Required: None

User Guide: N/A

Video Tutorial: N/A

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CaBi Dashboard

The Dashboard publishes capital Bikeshare performance data to the public. The dashboard has 16 key performance metrics that fall under the broad categories of Ridership, Fleet performance and Safety, Customer Service, and Membership. Users can evaluate system-wide ridership trends, review complaints, monitor bicycle break downs, and download disaggregate data to conduct custom analysis.

**Application Access:** [http://sddotexgis/CaBiDashboard](http://sddotexgis/CaBiDashboard)

**System Age:** 8 years

**Last Upgrade:** 2014

**Primary Contact Email:** markos.yeterawork@dc.gov

**Primary Contact #** 202-741-5391

**Prerequisites:** Web browser and Silverlight plugin

**Secondary Contact Email:** markos.yeterawork@dc.gov

**OITI Service Request:** CaBi Dashboard

**Contact for Access Rights:** N/A

**Technical Support:** markos.yeterawork@dc.gov

**Training Required:** None

**User Guide:** N/A

**Video Tutorial:** N/A

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CaBI Data Entry application

This application provides data entry forms to capture Capital Bikeshare data and is owned by MTA. The data is stored in SQL server database (CaBiData). This data is utilized as source for the CaBi Dashboard application.

**Application Access:** [http://sddotexgis/CaBidashboardData](http://sddotexgis/CaBidashboardData)

**System Age:** 8 years

**Last Upgrade:** 2014

**Primary Contact Email:** markos.yeterawork@dc.gov

**Primary Contact #** 202-741-5391

**Prerequisites:** Web browser and Silverlight plugin

**Secondary Contact Email:** markos.yeterawork@dc.gov

**OITI Service Request:** CaBI Data Entry application

**Contact for Access Rights:** markos.yeterawork@dc.gov

**Technical Support:** markos.yeterawork@dc.gov

**Training Required:** None

**User Guide:** N/A

**Video Tutorial:** N/A

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Call Center Console

Call Center Console allows call representatives to centralize internal and external requests. It allows DDOT to capture metrics on calls volumes. Retrieve caller information on repeat calls. Submit IT Help Desk tickets for DDOT employees. Public and private reminders can be associated with call records so users can be notified when some action needs to be taken in the future.

**Application Access:** [http://ddotappsfm08/dDotCallCenter/Account/Login.aspx](http://ddotappsfm08/dDotCallCenter/Account/Login.aspx)

**System Age:** 1 year

**Last Upgrade:** 2014

**Primary Contact Email:**

**Primary Contact #** 202-299-3733

**Prerequisites:** N/A

**Secondary Contact Email:** Amanda.Ware@dc.gov

**OITI Service Request:** CaBI Data Entry application

**Contact for Access Rights:** Ryan.Gray@dc.gov

**Technical Support:** Ryan Gray

**Training Required:** No

**User Guide:** N/A

**Video Tutorial:** None

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Call for Project Intake Form

The Call for Projects Intake Form is an online application that collects projects and programs for each administration within DDOT to support the project submission process of the Transportation Planning Board’s Transportation Improvement Program (TIP), the Statewide Transportation Improvement Program (STIP) and the District’s Obligation Plan.

Application Access: [http://sp.ddot.in.dc.gov/ppsa/istip/SitePages/Home.aspx](http://sp.ddot.in.dc.gov/ppsa/istip/SitePages/Home.aspx)

System Age: 2 years

Last Upgrade: 2014

Primary Contact Email: Mark.Rawlings@dc.gov

Primary Contact #: 202 -671-2234

Prerequisites: Statewide and Regional Planning

Secondary Contact Email: Jameshia.Peterson@dc.gov

OITI Service Request: CaBl Data Entry application

Contact for Access Rights: Mark Rawlings

Technical Support: Jose Colon

Training Required: No

User Guide: \sddotfile\ddotmain\CallforProject

Video Tutorial: None

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CapTOP

DDOT TMC Operators use CapTOP to record and manage traffic incidents. DDOT traffic operation manager uses CapTOP to monitor the real-time traffic situation and incident status.

**Application Access:** CapTOP (Client/Server on desktop)

**System Age:** 8 years

**Last Upgrade:** 2014

**Primary Contact Email:** Jason.tao@dc.gov

**Primary Contact #** 202-6711489

**Prerequisites:** No prerequisite(s)

**Secondary Contact Email:** Jason.tao@dc.gov

**OITI Service Request:** CapTop

**Contact for Access Rights:** Jason Tao

**Technical Support:** Virginia Tech

**Training Required:** Software User Training is required

**User Guide:** N/A

**Video Tutorial:** N/A

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Circulator Dashboard

The Dashboard publishes all bus performance data to the public. The dashboard has 23 key performance metrics that fall under the broad categories of Ridership, Safety, Customer Service, Fleet Performance, Finance, and Fare Media. Users can evaluate system-wide ridership trends, compare the on-time performance of different routes, review complaints, monitor vehicle break downs, and download disaggregate data to conduct custom analysis. Decision-makers can use the Dashboard clearinghouse to reallocate resources.

On the main dashboard page, the user will notice dotted red lines on each of the charts. These lines represent benchmarks that were established by DDOT which will change over time as the DC Circulator system grows and changes. The benchmarks will be closely tied into the Circulator Planning Study and are created to provide Circulator targets in order to improve service delivery.

Application Access: [http://sddotexgis/CirDashboard](http://sddotexgis/CirDashboard)

System Age: 6 years

Last Upgrade: 2014

Primary Contact Email: markos.yeterawork@dc.gov

Primary Contact #: 202-741-5391

Prerequisites: Web browser and Silverlight plugin

Secondary Contact Email: markos.yeterawork@dc.gov

OITI Service Request: Circulator Dashboard

Contact for Access Rights: N/A

Technical Support: markos.yeterawork@dc.gov

Training Required: None

User Guide: N/A

Video Tutorial: N/A

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Circulator Data Entry Application

This application provides data entry forms to capture Circulator Bus data and is owned by MTA. The data is stored in SQL server database (CirculatorData). This data is utilized as source for the Circulator Dashboard application.

**Application Access:** [http://sddotexgis/CirculatorData](http://sddotexgis/CirculatorData)

**System Age:** 4 years

**Last Upgrade:** 2014

**Primary Contact Email:** markos.yeterawork@dc.gov

**Primary Contact #** 202-741-5391

**Prerequisites:** Web browser and Silverlight plugin

**Secondary Contact Email:** markos.yeterawork@dc.gov

**OITI Service Request:** Circulator Data Entry Application

**Contact for Access Rights:** markos.yeterawork@dc.gov

**Technical Support:** markos.yeterawork@dc.gov

**Training Required:** None

**User Guide:** N/A

**Video Tutorial:** N/A

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Cityworks Work Management System

Cityworks is off-the-shelf commercial software, developed by Azteca Systems Inc. to create, track and manage service requests and work orders. The software is web browser based and implemented in a Server based platform. Cityworks is integrated with the City's 311 call center software, Salesforce, and other external work order management software such as ISlms. Cityworks is a GIS-centric system and closely integrated with ESRI's GIS software products (i.e. Desktop ArcGIS and ArcGIS Server), as well as relational database management systems such as Oracle Application. The Office of Information Technology and Innovation (OITI) provide basic and specialized Cityworks training.

**Application Access:** [https://cw.ddot.dc.gov/cityworks](https://cw.ddot.dc.gov/cityworks)

**System Age:** 10 years

**Last Upgrade:** 2014/Scheduled for March 2015

**Primary Contact Email:** greer.hill@dc.gov

**Primary Contact:** 202.671.0581

**Prerequisites:** Server version: Firefox 3.6+ or Chrome.

**Secondary Contact Email:** christopher.faust@dc.gov

**OITI Service Request:** Cityworks

**Contact for Access Rights:** Christopher Faust  **Technical Support:** Greer A. Hill

**Training Required:** Completion of Cityworks basic training is required before access is provided. Cityworks 100: Introduction to Cityworks; Cityworks 101: Introduction to Service Request Management; and Cityworks 103: Introduction to Work Order Management are offered monthly and by request. Register for courses in Peoplesoft Self Service Learning and Development module. [https://pshcm.dc.gov](https://pshcm.dc.gov) to request a course or other specialized training please submit an IT Service Request for Cityworks Training.
DDOT APPLICATIONS AND TOOLS CATALOG

User Guide: N/A

Video Tutorials:
OITI YouTube page Register for a Cityworks course Search for a Service Request by CSR number
Search for a Service Request by Problem Code Search for a Service Request by Service Request number Run a basic report: Service Requests submitted to a division Run a basic report: Work Orders created

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Cyclomedia Globespotter 3.0

GlobeSpotter is an interactive web-based application that provides access to CycloMedia’s panoramic street level images, known as HD-Cycloramass. It also offers an interface to aerial imagery and data layers. GlobeSpotter software and HD-Cycloramas image data are provided directly from CycloMedia’s servers, which means that they can quickly and easily be used in your day-to-day work processes without the need for modifications to your own IT infrastructure. This provides you with immediate access, so you always have the most up-to-date information available, as well as the ability to view historical data. With GlobeSpotter you can perform work processes more quickly, efficiently and reliably.

Application Access:

Desktop version: ArcGIS extension for ArcGIS 10.2x and up
Server version: https://globespotter.cyclomedia.com/

System Age: 1 years
Last Upgrade: 2014

Primary Contact Email: Christopher.Faust@dc.gov
Primary Contact #: 202-299-3730 or 202-439-4736
Secondary Contact Email: Faisal.Khan@dc.gov
OITI Service Request: Christopher.Faust@dc.gov
Contact for Access Rights: Christopher.Faust@dc.gov
Technical Support: Christopher.Faust@dc.gov

Prerequisites: basic computer skills

Training Required: No. However, users are encouraged to contact Christopher Faust for an overview and hands on training.


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DBE

DDOTs Disadvantaged Business Enterprise (DBE) online certification website explains the advantages, the requirements, and the process of becoming a certified DDOT DBE. The online directory of certified DDOT DBEs and referrals to potential prime contractors for possible subcontracting opportunities is accessible to the contracting companies and ability to see bid alerts and subcontracting opportunity notifications posted by prime contractors. The potential contractors has ability to immediately notify DDOTs Office of Office of Civil Rights (OCR) of any questionable practices or activities of prime contractors. The certified contracting company has access to the list of potential bidders on DDOT contracts and also to technical and financial supportive services to assist with building and developing your business. DDOT OCR office using the Admin module of the system to track all the certified contractors and sends out periodic notification to all the contractors via the email notification in built in the system regarding the recertifications, site visits and important changes in the application status of individual applicants.


System Age: 3 years

Last Upgrade: 2014

Primary Contact Email: Leela.Bharani@dc.gov

Primary Contact #: 202-741-8525

Prerequisites: Knowledge of DBE process for DDOT, Office of Civil Rights

Secondary Contact Email: Rama.Nimmagadda@dc.gov

OITI Service Request: DBE

Contact for Access Rights: Leela Bharani

Technical Support: Leela Bharani, Rama Nimmagadda

Training Required: Training on DBE system for both Admin and user modules

User Guide: No

Video Tutorial: No

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DDOT Address Book

Employee Directory, is a web-based application developed to centralize all DDOT employee profile that includes Full Name, Title, Contact numbers (Desk, Cell and Radio), Email address, Administration and Division details. Employees are recommended to keep the profile currently if there are changes.


System Age: N/A

Last Upgrade: N/A

Primary Contact Email: OITI

Primary Contact #: N/A

Prerequisites: Active Directory Account to Access

Secondary Contact Email: OITI

OITI Service Request: Employee Directory

Contact for Access Rights: Active Directory Account

Technical Support: OITI

Training Required: N/A

User Guide: N/A

Video Tutorial: N/A
DDOT APPLICATIONS AND TOOLS CATALOG

DDOT Document Storage and Box Tracking System

The Policy, Planning & Sustainability Administration along with the Office of Information & Technology has established a Temporary Storage facility at 33 N Street, NE for all DDOT documents, particularly for the overflow from the move to 55 M Street, SE. The materials are organized and searchable in an online Box Tracking System (BTS). Employee can consult the BTS staff (Renee Anderson or Bill Rice) if they are looking for documents from the move or otherwise to see if they are in Temporary Storage. In addition, documents that do not need immediate access to, can be stored as well.

Application Access: [http://10.40.50.29/BoxTrackingSystem/Login.aspx](http://10.40.50.29/BoxTrackingSystem/Login.aspx).

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: Bill.Rice@dc.gov

Primary Contact #

Prerequisites: n/a

Secondary Contact Email: Renee.Anderson@dc.gov

OITI Service Request: Box Inventory System

Contact for Access Rights: Bill.Rice@dc.gov

Technical Support: n/a

Training Required: n/a

User Guide: n/a

Video Tutorial: n/a

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DDOT Internet

OpenText's Web Content Management (WCM) enterprise software system that provides website authoring, collaboration, and administration tools to create and manage website content.


**System Age:** 2 years

**Last Upgrade:** 2014

**Primary Contact Email:** mainteditor@dc.gov (OCTO)

**Primary Contact #** 202-741-5397

**Prerequisites:** Markup Language, Writing-Editing, Graphic Design

**Secondary Contact Email:** george.lejano@dc.gov

**OITI Service Request:** DDOT Internet

**Contact for Access Rights:** george.lejano@dc.gov

**Technical Support:** nicholas.bittle@dc.gov (OCTO)

**Training Required:** HTML, CSS, JS, Editing, Graphics

**User Guide:** N/A

**Video Tutorial:** N/A

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DDOT Intranet

The District’s intranet portal is a productivity and communications tool for district employees, enabling discussion, collaboration, publishing and an exchange of information, via the employees’ desktops. Further, the intranet will provide the platform for the delivery of agency-specific web-based applications.

Application Access: http://ddot.in.dc.gov/ddot/site/default.asp

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: mainteditor@dc.gov (OCTO)

Primary Contact #: 202-741-5397

Prerequisites: Markup Language, Writing-Editing, Graphic Design

Secondary Contact Email: george.lejano@dc.gov

OITI Service Request: DDOT Intranet

Contact for Access Rights: george.lejano@dc.gov

Technical Support: nicholas.bittle@dc.gov (OCTO)

Training Required: HTML, CSS, JS, Editing, Graphics

User Guide: N/A

Video Tutorial: N/A

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DDOT University

District Department of Transportation (DDOT) employees are encouraged to register for courses with the District of Columbia's DCHR Workforce Development Administration (WDA). However, DDOT employee is not limited to attend only WDA classes. He or she is permitted to go to any training vendor given that the vendor is able to provide a Federal Tax ID number. The mission of the DDOT Training Office is to continuously improve the knowledge, skills, and abilities of all Agency employees so that they are able to think critically, communicate effectively, adjust to a changing work environment, and enhance quality of work. To continue to provide training and educational experiences that build our staff’s technical competencies and provide certifications, in addition to the traditional training, education and development opportunities that focus on functional knowledge and professional development consistently across each of the five administrations. Have 100% of all DDOT employees participate in training and educational activities and opportunities. Develop a curriculum designed to help DDOT establish a basis for their overall Training Programs, namely Non-Degree, Job Related, Non-Job Related, Undergraduate and Master’s Degree Programs. Special emphasis will be placed on technical training and ongoing professional development programs.


System Age: 4 years

Last Upgrade: 2014

Primary Contact Email: Craig.Moran@dc.gov

Primary Contact #: 202-741-8533

Prerequisites: Basic SharePoint Knowledge

Secondary Contact Email: Jose.Colon@dc.gov

OITI Service Request: d. University

Contact for Access Rights: Craig Moran

Technical Support: Craig.Moran@dc.gov

Training Required: none

User Guide: No  Video Tutorial: no

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DDOT APPLICATIONS AND TOOLS CATALOG

DS Control Point

System is use by DDOT to provide real time situational awareness of the 3rd street tunnel system. Assist with notification of traffic related incidents within the tunnel.

**Application Access:** DS Control Point

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** Harvey.alexander@dc.gov

**Primary Contact #** 202-671-1495

**Prerequisites:** DDOT Employee must be authorized to access the CCTV camera system within the 3rd street tunnel. Access rights are administered by levels of authorized use. Authorized user must have the client software installed on their desktop.

**Secondary Contact Email:** Harvey.alexander@dc.gov

**OITI Service Request:** DS Control Point

**Contact for Access Rights:** Harvey.alexander@dc.gov

**Technical Support:** PELCO

**Training Required:** System training manual

**User Guide:** On line within the application.

**Video Tutorial:** Within the application.

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The District Transportation Access Portal (dTAP) is designed to be a new and innovative communication tool for informing residents, business owners, our own employees, and anyone else who has an interest in DDOT’s comprehensive transportation program. The tool provides the user with roadway project information such as project manager, location, budget, contractor, and supporting documents through a web-based interface.

**Application Access:** [http://sddotexgis/DTAP](http://sddotexgis/DTAP)

**System Age:** 5 years

**Last Upgrade:** 2014

**Primary Contact Email:** markos.yeterawork@dc.gov

**Primary Contact #** 202-741-5397

**Prerequisites:** Web browser and Silverlight plugin

**Secondary Contact Email:** markos.yeterawork@dc.gov

**OITI Service Request:** dTAP

**Contact for Access Rights:** N/A

**Technical Support:** markos.yeterawork@dc.gov

**Training Required:** none

**User Guide:** no  **Video Tutorial:** no

dTAP backend URLs: Both of the below links contain the Admin menu to add users and define rights:

To update projects including phases, documents and events:  
[http://sddotexgis/DTAPAdmin/Login.aspx](http://sddotexgis/DTAPAdmin/Login.aspx)

To update Finance dashboard, Roadway Condition information and Safety:  

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DDOT APPLICATIONS AND TOOLS CATALOG

eFAX

Automatically scan document into PDF for outgoing and allows incoming faxing at your desktop to designated group in each administration/division in DDOT.

Application Access: Efax Desktop install to registered user.

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: marlene.dixon@dc.gov

Primary Contact #: 202-741-8534

Prerequisites: Application Knowledge for sending and accepting Efax

Secondary Contact Email: Rumon.Toatly@dc.gov

OITI Service Request: Telecom Support

Contact for Access Rights: marlene.dixon@dc.gov

Technical Support: DCNET

Training Required: Understanding of E-Fax System

User Guide: http://sddotmoss/oiti/telecom/Shared Documents/Forms/AllItems.aspx

Video Tutorial: no

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eFrontBurner Application

This application was designed to produce a weekly eFrontBurner Report for all Agencies in District of Columbia government. The application simplifies and organizes the DC Government’s operational reporting and improves the efficiency of its communication system. eFrontBurner has been created to provide a unified process, improve reporting channels, maintain history, let users know where pending topics lie, give users an approval chain they can follow, support the continuity of operations, and reduce paper handling and manual routing. Automated, interactive, and secure, Agencies and Deputy Mayors can easily share the status of topics, projects, and final reports with the City Administrator.

Application Access: http://efb.qc.in.dc.gov

System Age: New

Last Upgrade: 2015

Primary Contact Email: greer.hill@dc.gov

Primary Contact # 2202.671.0581

Prerequisites: n/a

OITI Service Request: eFrontBurner

Contact for Access Rights: Sign in using your complete DC Government e-mail address and password.

Technical Support: Greer A. Hill

Training Required: n/a

User Guide: yes

Video Tutorial: n/a

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Electronic Procurement Management System (EPMS)

The purpose of the Electronic Procurement Management System (EPMS) is to track the status of procurements as they move through the DDOT Procurement Process. The system was constructed using a SharePoint web site, 6 custom web parts, 12 report builder reports, a MS SQL Server database and three custom lists.

Application Access: [https://sp3.ddot.dc.gov/od/pro/](https://sp3.ddot.dc.gov/od/pro/)

System Age: 1 year

Last Upgrade: 2015

Primary Contact Email: Edward.Stotz@dc.gov

Primary Contact #: 202-671-2283

Prerequisites: none

Secondary Contact Email: Raja.Kuppan@dc.gov

OITI Service Request: EPMS

Contact for Access Rights: Edward.Stotz@dc.gov

Technical Support: Edward Stotz and Raja Kuppan

Training Required: No

User Guide: No

Video Tutorial: No

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Envista’s Project Coordination solution enables D.C. and its Utilities to share construction and maintenance projects and schedules via the online Envista map. Envista automatically identifies conflicting construction and maintenance projects in the ROW. On a monthly basis, a Top 20 Conflicts report is generated based on the potential savings for resolving the conflict. Conflicts are resolved via real time communication within the application and at the monthly Utility Coordination meeting. The Districts projects are updated on a weekly basis via ProTrack. Utility Projects are updated periodically via links to their work order management and GIS systems. Envista maintains the core elements of each project including name, description, project number, start and end dates, location, and project contact. By clicking a project icon on the map, you can automatically email the contact person from the Envista application. The email includes all project details, including an embedded map of the location. You can even put a "watch" status on a project and be notified of a change by email when you are not logged into Envista. Resolving project conflicts is just one component of how Envista combines location and timing information. After a paving project is completed, Envista Project Coordination can automatically tag a street where new excavation is controlled so you can view which streets are under Moratorium and for what period. Similarly, you can view which areas have future paving planned to enable stakeholders to plan and complete their projects before final paving takes place.

Application Access: https://Envista.com

System Age: 6 years

Last Upgrade: Migrate into new company Accela in 2014

Primary Contact Email: Leela.Bharani@dc.gov  Primary Contact #: 202-741-8525

Prerequisites: IPMA construction projects and coordination with DC Utility companies

Secondary Contact Email: Jose.colon@dc.gov

OITI Service Request: Envista

Contact for Access Rights: Leela Bharani, Technical Support: Envista (vendor)

Training Required: Understanding of Envista system

Video Tutorial: www.envista.com
Etimes

A web-based application developed to provide division manager's with Employee daily clock-in and clock-out data.

**Application Access:** desktop and web base

**System Age:** 7 years

**Last Upgrade:** 2014

**Primary Contact Email:** Criag.Moran@dc.gov

**Primary Contact #** 703-622-5702

**Prerequisites:** Registered user only

**Secondary Contact Email:** N/A

**OITI Service Request:** Etime

**Contact for Access Rights:** Craig. Moran

**Technical Support:** Criag.Moran@dc.gov

**Training Required:** none

**User Guide:** No

**Video Tutorial:** no

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DDOT APPLICATIONS AND TOOLS CATALOG

ETIMS

DDOT uses eTims as program tool for parking meter tracking. eTims house information every parking meter installed in the District. It carries information such as: meter status (in service or out of service), repair history, maintenance, meter type, hours of operation, and time limits. eTims also is to track meter complaints and outages. DDOT also has the ability to enter meter outages into the system. Another tool available through eTims is the ability to track ticket processing information. If a ticket is written on a vehicle in the District, eTims gives you the ability to get detailed information about the ticket and the history of the license plate it was written on.

Application Access: https://www.etimsportal.com

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: Jerry.lyle@dc.gov

Primary Contact #: Network Operations Center 1-800-933-4672

Prerequisites: App Knowledge -User ID and Password

Secondary Contact Email: n/a

OITI Service Request: n/a

Contact for Access Rights: Mark Derrick (ACS) 202-756-5741

Technical Support:

Training Required: basic system/web Train

User Guide: yes

Video Tutorial: NO

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Exchange

Electronic messaging is the most highly utilized method of communication within the District of Columbia Government. The ability for agency personnel to communicate is considered critical to the Government’s day-to-day operations. The functions of District agencies are critical to servicing the citizens and businesses within the city including several aspects of the Federal Government. The Office of the Chief Technology Officer (OCTO) has launched a multi-year initiative to implement a highly available citywide electronic messaging system to maintain continuity of business for the D.C. Government.


System Age: N/A

Last Upgrade: N/A

Primary Contact Email: Citywide.messaging@dc.gov

Primary Contact #: N/A

Prerequisites: Basic Microsoft Exchange Knowledge

Secondary Contact Email: OITI Network Team

OITI Service Request: Microsoft Exchange

Contact for Access Rights: Citywide.messaging@dc.gov

Technical Support: Citywide.messaging@dc.gov

Training Required: none

User Guide: N/A

Video Tutorial: N/A

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DDOT APPLICATIONS AND TOOLS CATALOG

Facility Mgmt (FM) Service Request

DDOT Facility Management Application is a web based ticket system that is used to submit ticket to Facility Office by DDOT staff. The Facility staff updates tickets processed using the application. DDOT Employee can access the system using their active directory account and request the service from Facility office through the application. The DDOT users fill out the form and submit it and it automatically sends email to the person responsible for that particular task. From that point, the person takes care of the issue and updates the system which in turn sends updated email to the end-user who submitted the ticket. This system is a way of tracking the ticket request at the same time ensuring that the tickets are handled in a timely manner.

Application Access: http://sp.ddot.in.dc.gov/sites/itservicerequest/facilities/SitePages/Home.aspx

System Age: 3 years

Last Upgrade: 2014

Primary Contact Email: Leela.Bharani@dc.gov

Primary Contact #: 202-439-4216

Prerequisites: Active Directory Account to Access

Secondary Contact Email: Ed Stotz

OITI Service Request: Facility Mgmt System

Contact for Access Rights: Leela Bharani

Technical Support: none

Training Required: n/a

User Guide: no

Video Tutorial: no

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GIS Citrix

An environment (maintained by OCTO) used to provide GIS capabilities for all DC gov't employees, while allowing for the sharing of GIS datasets. GIS Citrix can be accessed from any desktop with the Citrix plug-in installed.


System Age: N/A

Last Upgrade: N/A

Primary Contact Email: washington.karvee@dc.gov

Primary Contact #: 202-741-5392

Prerequisites: ArcGIS

Secondary Contact Email: faisal.khan@dc.gov

OITI Service Request: Citrix GIS

Contact for Access Rights: OCTO, Faisal, Washington

Technical Support: OCTO GIS

Training Required: ArcGIS

User Guide: no

Video Tutorial: no

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Highway Performance Monitoring System (HPMS)

This application has streamlined and automated much of the federal submittal process, accurately organizing DDOT’s existing HPMS data into the mandated FHWA 2010+ format and generating accurate submittal reports.

Application Access: [http://ddotgisapp02/hpms](http://ddotgisapp02/hpms)

System Age: 3 years

Last Upgrade: 2014

Primary Contact Email: Edward.carpenter@dc.gov

Primary Contact #: 202-671-4685

Prerequisites: N/A

Secondary Contact Email: faisal.khan@dc.gov

OITI Service Request: HPMS

Contact for Access Rights: Edward Carpenter

Technical Support: Edward Carpenter

Training Required: ArcGIS

User Guide: no

Video Tutorial: no

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Invoice Tracking System

The IPMA invoice tracking system is developed to help IPMA and Resource Allocation office to move invoices promptly along to pay vendors within legal requirements; locate where invoices are in the review process; and document problems and reasons for delays in processing invoices within IPMA. Construction and consultant invoices are typically first received by project engineers, team leaders or staff assistants. A staff assistant, project engineer, or other designated IPMA employee should enter the basic information about a newly-received invoice into the IPMA invoice database within one day of receiving the invoice. The basic information includes: the contract number, the task order number, the invoice numbers (both the short number of IPMA and the contractor’s longer, unique reference number), the vendor name (which should be available from a drop-down menu), the Purchase Order number(s), and he brief description of the project. Once the required information is entered then the approval process starts with a certain expectation about timely processing until the entire invoice is approved.

Application Access: http://10.40.50.13/InvoiceTracking

System Age: 7 years

Last Upgrade: 2013

Primary Contact Email: Craig.Moran@dc.gov

Primary Contact #

Prerequisites: Registered user only

Secondary Contact Email: N/A

OITI Service Request: Invoice Tracking Sysytem

Contact for Access Rights: Craig Moran

Technical Support: none

Training Required: n/a

User Guide: no    Video Tutorial: no

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ITEMS (Information Technology Equipment Management System)

“ITEMS” is an IT asset tracking system for DDOT. Any hardware or software can be tracked with ITEMS, supporting all phases of an assets life-cycle. Items are stored with information that identifies the user and the asset tracked. Images of the asset can be uploaded. ITEMS can be bar-coded for easy identification. System alerts users to any assets that need attention via notifications. Assets can be pre-loaded and system will notify users of low inventory levels.

Application Access: http://ddotappsfm08:8080/Account/Login.aspx

System Age: 1 year

Last Upgrade: 2014

Primary Contact Email: Rumon.Toatley@dc.gov

Primary Contact #: 202-478-1460

Prerequisites: N/A

Secondary Contact Email: Amanda.Ware@dc.gov

OITI Service Request: ITEMS

Contact for Access Rights: Rumon.Toatley@dc.gov

Technical Support: Raja.Kuppan@dc.gov

Training Required: N/A

User Guide: N/A

Video Tutorial: N/A

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ITServe US

OCTO IT ServUS is an IT center for end-user PC workstation products and services. So if a District Employee have a specific PC workstation problem please contact OCTO IT ServUS at 671-1566 to submit a help desk ticket.

**Application Access:** [https://servus.in.dc.gov](https://servus.in.dc.gov)

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** Ken.Hall@dc.gov

**Primary Contact #** OCTO help desk

**Prerequisites:** Registered user only

**Secondary Contact Email:** OCTO help desk

**OITI Service Request:** IT ServUs

**Contact for Access Rights:** OCTO

**Technical Support:** OCTO help desk

**Training Required:** N/A

**User Guide:** N/A

**Video Tutorial:** N/A

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K2 (Workflow Automation tool)

K2 Blackpearl is a workflow automation tool that is being used to help design the next iteration of the Packet Tracker application. K2 will use SharePoint to help with document revision and auditing which has been a weakness of the current Packet Tracker application. Once the Packet Tracker application is successfully completed other business processes will be examined for similar improvements.

**Application Access:** http://sddotsp2k10/SitePages/Home.aspx (Sharepoint 2010 Development Server)

**System Age:** 2 years

**Last Upgrade:** 2015

**Primary Contact Email:** Ed.Stotz@dc.gov

**Primary Contact #** 202-

**Prerequisites:** SharePoint, Workflow process

**Secondary Contact Email:** jose.colon@dc.gov

**OITI Service Request:** K2

**Contact for Access Rights:** Ed.Stotz@dc.gov

**Technical Support:** Ed Stotz

**Training Required:** TBD

**User Guide:** TBD

**Video Tutorial:** Available on K2 site

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KnowledgeLake

KnowledgeLake is an Enterprise-class application for Document Management Imaging, indexing and scanning documents using the Microsoft SharePoint platform. Some of the KnowledgeLake modules run as a stand-alone system like KnowledgeLake Capture. In DDOT paper-based document management was a significant expense, searching through paper files is time-consuming, and there’s always the risk that information may be misfiled or lost. KnowledgeLake Capture is a high-volume, production-level capture system designed to eliminate these problems. Tightly integrated with Microsoft® SharePoint®, KnowledgeLake Capture enables end users to easily scan and index documents, then store them in the appropriate SharePoint repository in PDF, PDF/A and searchable PDF file formats. In DDOT currently integrated with permitting software application and database and Policy branch.

**Application Access:** [http://sddotsp2k10/sites/permit](http://sddotsp2k10/sites/permit)

**System Age:** 3 years

**Last Upgrade:** 2014

**Primary Contact Email:** Leela.Bharani@dc.gov

**Primary Contact #** 202-741-8525

**Prerequisites:** Knowledge Capture and Windows 7

**Secondary Contact Email:** Jose.Colon@dc.gov

**OITI Service Request:** Knowledge Lake

**Contact for Access Rights:** Leela.Bharani@dc.gov

**Technical Support:** Leela.Bharani@dc.gov

**Training Required:** Understanding of Document Management and KnowledgeLake system

**User Guide:** N/A

**Video Tutorial:** N/A

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MicroPAVER

A pavement management system used to track pavement condition and perform analysis.

**Application Access:** FY 12/13 PCI

http://ddot.in.dc.gov/ddot/cwp/view.asp?a=1229&q=492572

FY 14 Work Plan (includes link to interactive map)

http://ddotfiles.com/db/WPFY14Completed/

**System Age:** 10 years

**Last Upgrade:** 2014

**Primary Contact Email:** N/A

**Primary Contact #**

**Prerequisites:** prerequisite(s)

**Secondary Contact Email:** N/A

**OITI Service Request:** MicroPaver

**Contact for Access Rights:** N/A

**Technical Support:** Army Corps of Engineers

**Training Required:**

**User Guide:** In software

**Video Tutorial:** Information on their website

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Microstation

MicroStation V8i is the CAD Software used by engineers, architects, GIS professionals, constructors, and owner operators to design, model, visualize, document, map, and sustain infrastructure projects. MicroStation is IPMA’s preferred CAD software foundation because it delivers an integrated and proven suite of intuitive, interactive, and highly interoperable capabilities to the desktop.

**Application Access:** MicroStation Desktop install

**System Age:** 9 years

**Last Upgrade:** 2014

**Primary Contact Email:** ramakrishna.nimmagadda@dc.gov

**Primary Contact #** 202-741-8534

**Prerequisites:** Knowledge of working in CAD software

**Secondary Contact Email:** ramakrishna.nimmagadda@dc.gov

**OITI Service Request:** MicroStation

**Contact for Access Rights:** ramakrishna.nimmagadda@dc.gov

**Technical Support:** ramakrishna.nimmagadda@dc.gov

**Training Required:** N/A

**User Guide:** N/A

**Video Tutorial:** N/A
MiniTab

Minitab 16 is the leading statistical software for quality improvement and statistics education worldwide. Thousands of distinguished organizations in nearly 90 countries use Minitab to analyze their data.

**Application Access:** Client server or single installation or a combination of both

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** DSprankle@minitab.com

**Primary Contact #:** 814-753-3525

**Prerequisites:** None

**Secondary Contact Email:** sales@minitab.com

**OITI Service Request:** MiniTab

**Contact for Access Rights:** jose.colon@dc.gov; DSprankle@minitab.com (Vendor)

**Technical Support:** techsupport@minitab.com 814-231-2682


**Training Required:** N/A


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NHS Cameras

Application used to monitor NHS routes during snow events. The National Highway System (NHS) camera website is intended to provide live camera feeds along NHS routes within the District of Columbia during snow events to monitor the roadway conditions along these routes.


**System Age:** 6 years

**Last Upgrade:** 2014

**Primary Contact Email:** Washington.karvee@dc.gov

**Primary Contact #** 202-553-8336

**Prerequisites:** Internet access

**Secondary Contact Email:** jose.colon@dc.gov

**OITI Service Request:** NHS Camera

**Contact for Access Rights:** Not required

**Technical Support:**

**Training Required:** Not required

**User Guide:** Not required

**Video Tutorial:** Not required

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This project provides public access to “Notice of Intent”. In addition to the notice it also displays comments made on the notice. The site is a SharePoint Site hosted by a company named Intermedia. The Notice of Intents is hosted in one list on the site.


System Age: 2 years

Last Upgrade: 2013

Primary Contact Email: Edward.Stotz@dc.gov

Primary Contact #: 202-671-2268

Prerequisites: None

Secondary Contact Email: Uka.Udeh@dc.gov

OITI Service Request: NOI

Contact for Access Rights: Edward Stotz

Technical Support: Edward Stotz

Training Required: Basic SharePoint Training

User Guide: no

Video Tutorial: no

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NOV

Online form used to by PSI to issue, track and enforce respondents suspected of illegally using public space in the District of Columbia


System Age: 4 years

Last Upgrade: 2014

Primary Contact Email: cheryl.ball@dc.gov

Primary Contact #: (202) 671-4043

Prerequisites: n/a

Secondary Contact Email: craig.moran@dc.gov

OITI Service Request: n/a

Contact for Access Rights: Cheryl Ball

Technical Support: Cheryl Ball

Training Required: yes

User Guide: yes

Video Tutorial: no

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DDOT Service Request Application is a SharePoint web based ticket system that is used to submit ticket to OITI staff by DDOT staff. The OITI staff updates tickets processed using the application. The super users can create users and assign permissions as needed while the Admin has the rights to modify all items in the lists and libraries and to add columns or change views in lists. The OITI Staff can modify all items in lists and libraries, but they cannot add columns or change views. The Employees can create tickets and can view their own tickets (but not modify them after they are created). The DDOT users fill out the form and submit it and it automatically sends email to the person responsible for that particular task. From that point, the person takes care of the issue and updates the system which in turn sends updated email to the end-user who submitted the ticket. This system is a way of tracking the ticket request at the same time ensuring that the tickets are handled in a timely manner.

Application Access: [http://sp.ddot.in.dc.gov/sites/itservicerequest/SitePages/Home.aspx](http://sp.ddot.in.dc.gov/sites/itservicerequest/SitePages/Home.aspx)

System Age: 4 years

Last Upgrade: 2014

Primary Contact Email: Leela.Bharani@dc.gov

Primary Contact #: 202-439-4261

Prerequisites: Basic SharePoint Knowledge

Secondary Contact Email: Ed.stotz@dc.gov

OITI Service Request: OITI Help Desk

Contact for Access Rights: Leela Bharani

Technical Support: Leela Bharani

Training Required: N/A   User Guide: Yes

Video Tutorial: [http://www.youtube.com/watch?v=aqVh6b2xOnQ](http://www.youtube.com/watch?v=aqVh6b2xOnQ),  
[http://www.youtube.com/watch?v=Y47WBul5jP8](http://www.youtube.com/watch?v=Y47WBul5jP8)
Packet Tracker

Packet Tracker is an application that was developed to keep track of all the various approval documents working their way throughout the DDOT administrations. At each approval step the designated approver can either approve, deny, put on hold or send the document back to the project manager for further work. The types of document packets that will be tracked using this system include Obligation Packets, Change Orders, Proposed Change Orders, Article 3 Directives and MOUs. The application sends out emails to notify the appropriate person or people when a packet has arrived for approval, gets put on hold, gets approved or denied. The data collected through this application can be used to identify where bottlenecks appear in the various approval paths.

Application Access: https://extranet.ddot.dc.gov/packettracker

System Age: 5 years

Last Upgrade: 2013

Primary Contact Email: zachary.albaugh@dc.gov

Primary Contact #: 202-671-2266

Prerequisites: None

Secondary Contact Email: zachary.albaugh@dc.gov

OITI Service Request: Packet Traker

Contact for Access Rights: Zachary Albaugh

Technical Support: Rama Nimmagadda

Training Required: 10-15 minute Information session (optional)

User Guide: Yes   Video Tutorial: No

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PASS

The Procurement Automated Support System (PASS) is used to manage purchase orders (POs) for the District. PASS is the District's e-procurement system built on Ariba modules. PASS supports the full end-to-end procurement needs of the District, and is the source of record for all District procurements. PASS is supported by the Procurement Application Services (ProServ) team in the Office of the Chief Technology Officer.

Application Access: https://pass.in.dc.gov/Buyer/Main/

System Age: N/A

Last Upgrade: N/A

Primary Contact Email: ASMP Help Desk

Primary Contact #: 202-727-8700 (ASMP Help Desk)

Prerequisites: Basic Knowledge of the process

Secondary Contact Email: OCTO

OITI Service Request: PASS

Contact for Access Rights: OCTO

Technical Support: (202) 727-8700 (Tech Support)

Training Required: https://sites.google.com/a/dc.gov/pass/Home

User Guide: https://sites.google.com/a/dc.gov/pass/Home

Video Tutorial: https://sites.google.com/a/dc.gov/pass/videos

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PeopleSoft (ASMP)

PeopleSoft Employee Self Service (ESS) is the fastest and most convenient way to check, update and manage District Employee’s records, personal data, and benefit selections. ESS can help each employee to take control of selections such as: personal information, Federal tax forms, view your paycheck, emergency contacts, direct deposit, and benefits summary.

**Application Access:** [https://pshcm.dc.gov/psp/hcmprd/?cmd=login&languageCd=ENG&](https://pshcm.dc.gov/psp/hcmprd/?cmd=login&languageCd=ENG&)

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** OCTO HR Team

**Primary Contact #** (202) 442-9700 (DCHR Answers)

**Prerequisites:** Basic Knowledge of the process

**Secondary Contact Email:** OCTO

**OITI Service Request:** People Soft

**Contact for Access Rights:** OCTO

**Technical Support:** (202) 727-8700 (Tech Support)

**Training Required:** N/A

**User Guide:** N/A

**Video Tutorial:** N/A

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DDOT APPLICATIONS AND TOOLS CATALOG

Permit Locator

Public Space Permit Lookup Tool gives the public the ability to see permits on an interactive map. The user can enter a specific address or area and pull up all the Public Space Occupancy and Construction permits issued for that location or within that area, and see information including who the permits were granted to and for how long. They can also see permit applications that are pending approval and/or pending payment, and can export the data for the selected area in spreadsheet format.

Application Access: http://gis.ddot.dc.gov/PermitLocator/#Home

System Age: 4 years

Last Upgrade: 2013

Primary Contact Email: markos.yeterawork@dc.gov

Primary Contact # 202-741-5391

Prerequisites: Web browser and Silverlight plugin

Secondary Contact Email: markos.yeterawork@dc.gov

OITI Service Request: Permit Locator

Contact for Access Rights: N/A

Technical Support: markos.yeterawork@dc.gov

Training Required: None

User Guide: N/A

Video Tutorial: N/A

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Permit Viewer

Permit Viewer is a web application that consumes TOPS ArcGIS services that are extracted, transformed and loaded (ETL) to the TIES repository. The application allows the public to search occupancy and construction permits by entering a DC address or use a GIS point locator to select a location. The address and/or point be buffered to designate a buffer area that the permits are queried from the TOPS feature services.

Application Access:

Server version:
http://maps2.dcgis.dc.gov/DCAGOL/basicviewer/?appid=f82726c0a4b545c7bc6779377c44f33c&webmap=b08e4155c7984d2b9d88c96bd2dfd24c

System Age: 2 years

Last Upgrade: 2012

Primary Contact Email: James.Graham2@dc.gov

Primary Contact #

Secondary Contact Email: Faisal.Khan@dc.gov

OITI Service Request: James.Graham2@dc.gov

Contact for Access Rights: James.Graham2@dc.gov

Technical Support: James.Graham2@dc.gov

Prerequisites: n/a

Training Required: No.

UserGuide/VideoTutorial: No
Policy Compendium

The web-based SharePoint DDOT Compendium is an online reference that provides comprehensive information about all of DDOT’s policies, procedures, and services. The Compendium contains a variety of materials - ranging from regulations, to federal legislation, to transportation studies, to FAQs. It is organized alphabetically, by subject, and contains summary pages that provide links to all related documents and references.

According to the District Department of Transportation Policy Compendium Act of 2012 (District Law 19-168):

- “On or before September 30, 2013, the District Department of Transportation shall prepare a policy compendium listing all of the agency’s policies and procedures that affect the management of the transportation network and public space…,”

- “The District Department of Transportation shall make the policy compendium available online…,”

The Compendium complements the innovative online resources already provided by DDOT and the District government, such as DDOT’s website (www.ddot.dc.gov) for current department news and projects, DDOT’s Transportation Online Permitting System (TOPS) for processing public space applications and permits, and 311 Online for accessing city service requests.

**Application Access:** [https://comp.ddot.dc.gov/SitePages/Home.aspx](https://comp.ddot.dc.gov/SitePages/Home.aspx)

**System Age:** 4 years

**Last Upgrade:** 2013

**Primary Contact Email:** Edward.Stotz@dc.gov

**Primary Contact #**

**Prerequisites:** N/A

**Secondary Contact Email:** Leela.Bharani@dc.gov

**OITI Service Request:** Compendium

**Contact for Access Rights:** Ed Stotz

**Technical Support:** Edward.Stotz@dc.gov

**Training Required:** N/A

**User Guide:** No  **Video Tutorial:** no

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Pontis

Pontis is Bridge management system software available through AASHTO that can aid managers in the development of bridge preservation (maintenance, repair and rehabilitation), improvement and replacement projects and programs that result in maximum benefits to DDOT and the overall condition of a bridge population at given budgets utilizing quantitative bridge element level condition data, deterioration and cost models, and agency policies.


**System Age:** 7 years

**Last Upgrade:** 2014

**Primary Contact Email:** Rama.Nimmagadda@dc.gov

**Primary Contact #** 202-263-9647

**Prerequisites:** Knowledge of Bridge Maintenance in District

**Secondary Contact Email:** Leela.Bharani@dc.gov

**OITI Service Request:** Pontis

**Contact for Access Rights:** Rama Nimmagadda

**Technical Support:** Rama.Nimmagadda@dc.gov

**Training Required:** Pontis system Training

**User Guide:** Pontis user Guide

**Video Tutorial:** no

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Project Intake Form

Online form used to capture any new projects being added to the DDOT Obligation plan or any changes to existing projects in the plan. General project information is collected along with planned obligations and spending by project phase. The application was created using C# with an SQL Server Backend.


System Age: N/A

Last Upgrade: N/A

Primary Contact Email: zachary.albaugh@dc.gov

Primary Contact #: 202-671-2266

Prerequisites: none

Secondary Contact Email: zachary.albaugh@dc.gov

OITI Service Request: Project Intake Form

Contact for Access Rights: zachary.albaugh@dc.gov

Technical Support: Zachary Albaugh and Rama

Training Required: No

User Guide: No

Video Tutorial: No
Prompt

The PROMPT application was created to provide a complete database of active, closed and proposed DDOT projects. Using a simple intuitive user interface project managers are able to update general project information and view relevant financial data from SOAR, PASS, PeopleSoft and FMIS in a single location without the need to go into each financial system individually. PROMPT is also used to track the progress of the annual federal obligation exercise, report on stimulus projects, create labor distribution reports and provides a platform for data gathering when needed. Financial data is not currently real time but instead is uploaded manually into the system on a schedule. Last upload date is shown on the home page. Planned future enhancements include better reporting capabilities and increased data freshness through automated uploads.

Application Access: http://ddotappsfm08/prompt/

System Age: 7 years

Last Upgrade: 2014

Primary Contact Email: zachary.albaugh@dc.gov

Primary Contact #: 202-671-2266

Prerequisites: None

Secondary Contact Email: zachary.albaugh@dc.gov

OITI Service Request: Prompt

Contact for Access Rights: Zachary Albaugh

Technical Support: Rama Nimmagadda

Training Required: 10-15 minute Information session (optional)

User Guide: No

Video Tutorial: No
Protrack

A web-based application developed to provide the statuses of all DDOT construction projects. It offers the ability to create customized reports and view projects on a map. ProTrack tracks the progress of construction projects and is dependent upon data entry from end users to reflect current data.

Application Access: [http://extranet.ddot.dc.gov/ProTrack/Login.aspx](http://extranet.ddot.dc.gov/ProTrack/Login.aspx)

System Age: 8 years

Last Upgrade: 2015

Primary Contact Email: Leela.Bharani@dc.gov

Primary Contact #: 202-439-4261

Prerequisites:

Secondary Contact Email: faisal.khan@dc.gov

OITI Service Request: ProTrack

Contact for Access Rights: Markos, Faisal, Washington

Technical Support: Cheryl Ball

Training Required: ProTrack

User Guide:

Video Tutorial:

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QA/QC Management System

The Automated management application serves for tracking and managing day to day Field, Laboratory and Plant Material testing examples (Asphalt, Concrete, Soils and other construction materials) as related to upcoming/ongoing construction and maintenance of DDOT’s infrastructure projects. In addition the system functions to process Construction materials submittals and provide the critical function of generating final reports and provide IPMA team’s access to reports for review and implementation/action. In conclusion the automated system provides a catalogue/ historic information of all testing of materials as related to DDOT’s roadway construction projects.


System Age: 8 years

Last Upgrade: 2015

Primary Contact Email: Criag.Moran@DC.GOV

Primary Contact #: 202-671-2321

Prerequisites: Basic QA/QC operations

Secondary Contact Email: Rama Nimmagadda

OITI Service Request: QA/QC Mgmt Sysytem

Contact for Access Rights: Criag.Moran@dc.gov

Technical Support: N/A

Training Required: Yes

User Guide: \sddotfile\QAQC Management System

Video Tutorial: N/A

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Quicknet

DDOT uses this system to monitor and to facilitate real time command and control with all Traffic signals. This system also allows remote control of DDOT's traffic cameras.

**Application Access:** QuicNet

**System Age:** N/A

**Last Upgrade:** N/A

**Primary Contact Email:** Harvey.alexander@dc.gov

**Primary Contact #** 202-671-1495

**Prerequisites:** DDOT Employee must be authorized to access the DC traffic signal and CCTV camera system. Access rights are administered by levels of authorized use. Authorized user must have the client software installed on their desktop.

**Secondary Contact Email:** Harvey.alexander@dc.gov

**OITI Service Request:** QuickNet

**Contact for Access Rights:** Harvey.alexander@dc.gov

**Technical Support:** McCain Traffic

**Training Required:** System training manual, and one on one training

**User Guide:** N/A

**Video Tutorial:** N/A

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Rapid plan

RapidPlan exhibits exceptionally functionality from basic traffic control plans, to evacuation diagrams RapidPlan makes plans on and around roadways a breeze. From aerial photos to CAD files, RapidPlan helps make the most of the diagrams, images and plans that DDOT already have, just import it into RapidPlan. (Reference on Rapid Plan web site: http://www.invarion.com/site/features)

Application Access: http://www.invarion.com/features/

System Age: 4 years

Last Upgrade: 2015

Primary Contact Email: Jose.Colon@dc.gov

Primary Contact #: 202-741-8913

Prerequisites: Basic Traffic Control Operations

Secondary Contact Email: Jose.Colon@dc.gov

OITI Service Request: Rapid Plan

Contact for Access Rights: Jose.Colon@dc.gov

Technical Support: Jose.Colon@dc.gov

Training Required: Understanding of Traffic Control system

User Guide: N/A

Video Tutorial: http://www.invarion.com/site/tutorial

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Road Care

A pavement management system used to track pavement condition and view roadway video log

Application Access: http://10.83.49.156/rcive.html

System Age: 2 years

Last Upgrade: 2014

Primary Contact Email: John Hausman

Primary Contact #: (217) 356-4500

Prerequisites: prerequisite(s)

Secondary Contact Email: N/A

OITI Service Request: Road Care

Contact for Access Rights: N/A


Training Required:

User Guide: In software

Video Tutorial: No

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RideDC

RideDC enables non-technical retail owners in the District (Restaurants, Shops, Stores, any business owner, establishment, civic association or citizen) to create a “custom” dashboard of transit options for their establishment. The dashboard is a map centric website displayed on a monitor giving the patrons information on nearby transit options.

**Application Access:** Desktop version: [http://ridedc.ddot.dc.gov/](http://ridedc.ddot.dc.gov/)

**System Age:** 1 years

**Last Upgrade:** 2014

**Primary Contact Email:** Amanda.ware@dc.gov

**Primary Contact #** 2026710537

**Prerequisites:** Large monitor/screen

**Secondary Contact Email:** jose.colon@dc.gov

**OITI Service Request:** RideDC

**Contact for Access Rights:** register through the website above

**Technical Support:** Amanda Ware

**Training Required:** n/a

**User Guide:** n/a

**Video Tutorial:** n/a
School Subsidy (Expression ID)

District Department of Transportation (DDOT) School Transit Subsidy Program (STSP) was developed as a part of “School Transit Subsidy Act of 1978”. The purpose of the program is to provide children living in the District of Columbia effective, convenient school transportation because the District of Columbia does not provide school bus service for most school age children due to the fact that the District school system is a neighborhood base system, where most schools are located in walking distance from a student’s home address. The District of Columbia allocates an annual budget to assist students with the cost of using the Washington Metropolitan Area Transit Authority (WMATA) Metrobus and Metrorail for travel to and from school and activities related to their education. The program provides one-half of the Metrobus/rail base fare. The program is open to all students less than 19 years old or less than 22 years old if the student is enrolled in a special education program. The student must be a District of Columbia resident, live more than 0.5 miles from their school location and enrolled in a public, parochial, private and charter schools.

**Application Access:** Expression ID Client/Server

**System Age:** 5 years

**Last Upgrade:** 2013

**Primary Contact Email:** baba.bamisaiye@dc.gov

**Primary Contact #** 202-671-1590

**Prerequisites:** Basic Knowledge of the Mass transit process

**Secondary Contact Email:** Leela.Bharani@dc.gov

**OITI Service Request:** Student Transit Subsidy Program

**Contact for Access Rights:** Baba Bamisaiya

**Technical Support:** Baba.Bamisaiya@dc.gov

**Training Required:** System Training

**User Guide:** no  **Video Tutorial:** no

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Microsoft SharePoint 2010 makes it easier for people to work together. Using SharePoint 2010, DDOT employees can set up Web sites to share information with others, manage documents from start to finish, and publish reports to help everyone make better decisions. Some of the applications that sit on SharePoint are K2, Help Desk Application, DDOT University Training Form and much more.

**Application Access:** [http://sp.ddot.in.dc.gov/Pages/default.aspx](http://sp.ddot.in.dc.gov/Pages/default.aspx)

**System Age:** 6 years

**Last Upgrade:** 2014

**Primary Contact Email:** Edward.Stotz@dc.gov

**Primary Contact #** 202-671-2283

**Prerequisites:** Basic SharePoint Knowledge

**Secondary Contact Email:** Leela.Bharani@dc.gov

**OITI Service Request:** SharePoint 2010 Support

**Contact for Access Rights:** Ed Stotz

**Technical Support:** Ed.Stotz@dc.gov

**Training Required:** Basic SharePoint Training

**User Guide:** Yes

**Video Tutorial:** No

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Sharepoint 2013

Microsoft SharePoint 2013 makes it easier for people to work together. Using SharePoint 2013, DDOT employees can share, organize, discover, build and Manage sites to share information with others, manage documents from start to finish, and publish reports to help everyone make better decisions. Some of the applications that sit on SharePoint 2013 are Electronic Procurement Management System, Asset Recovery, Bridge Scanned documents and much more.


System Age: 1 years

Last Upgrade: 2014

Primary Contact Email: Edward.Stotz@dc.gov

Primary Contact #: 202-671-2283

Prerequisites: Basic SharePoint Knowledge

Secondary Contact Email: Leela.Bharani@dc.gov

OITI Service Request: SharePoint 2013 Support

Contact for Access Rights: Ed Stotz

Technical Support: Ed.Stotz@dc.gov

Training Required: Basic SharePoint Training

User Guide: Yes

Video Tutorial: No

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Sidewalk Café

Online form used to capture any new sidewalk café related information being added to our DDOT Asset Management Database.

**Application Access:** Server version: [http://cafeinspection.ddot.dc.gov](http://cafeinspection.ddot.dc.gov)

**System Age:** 2 years

**Last Upgrade:** 2013

**Primary Contact Email:** cheryl.ball@dc.gov

**Primary Contact #** 202 671-4043

**Prerequisites:** n/a

**Secondary Contact Email:**

**OITI Service Request:** no

**Contact for Access Rights:** Cheryl Ball

**Technical Support:** Cheryl Ball

**Training Required:** no

**User Guide:** no

**Video Tutorial:** no

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Street roadway network with roadway segment and intersection point as the basic geometry elements. SIS serves as the reference feature for geographical assets within the District.

**Application Access:**  [http://sddotgissvr/sis/](http://sddotgissvr/sis/)

**System Age:** 8 years

**Last Upgrade:** 2008

**Primary Contact Email:** markos.yeterawork@dc.gov

**Primary Contact #** 202-741-5391

**Prerequisites:** ArcGIS knowledge, SIS

**Secondary Contact Email:** faisal.khan@dc.gov

**OITI Service Request:** SIS

**Contact for Access Rights:** Markos, Faisal, Washington

**Technical Support:** GIS Team

**Training Required:** ArcGIS software (ESRI)

**User Guide:** no

**Video Tutorial:** no
DDOT APPLICATIONS AND TOOLS CATALOG

SSD

Maintains the District's street network and provides a computerized base roadway network that supports agency asset management systems and related functions.

**Application Access:** Desktop Application

**System Age:** 8 years

**Last Upgrade:** 2014

**Primary Contact Email:** faisal.khan@dc.gov

**Primary Contact #** 202-741-5394

**Prerequisites:** ArcGIS knowledge, SIS

**Secondary Contact Email:** Washington.karvee@dc.gov

**OITI Service Request:** SSD

**Contact for Access Rights:** Faisal Khan

**Technical Support:** GIS Team

**Training Required:** N/A

**User Guide:** no

**Video Tutorial:** no

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StormTrak

StormTrak web-based system tracks the costs of District snow and storm operation, and preserves a complete history of ALL operational activities and decisions. StormTrak retains the costs and details for each event. StormTrak takes the work out of calculating how many employees worked, or which contractor should be paid, when you are getting low on salt and abrasives and how often your fleet breaks down under stress. In addition, StormTrak has proved to be invaluable when preparing documentation for FEMA reimbursements, or simply justifying the expenses of your snow program to your constituents, City Council or Mayor. Some of the features of StormTrak are; Employee Attendance (regular hours worked, overtime, double time and any union differential), Contracted Drivers, Government Vehicles deployed based on rates assigned to equipment types, Contracted Vehicles deployed based on rates assigned to contractors, Abrasives used from each salt dome or location based on rates assigned to abrasive types. In addition, StormTrak captures operational activities such as; executive decisions, weather information, changes to mobilization, inspection results, accidents, vehicle problems, breakdowns and repairs and calls requesting plowing or spreading activities.

Application Access: [http://sddotstweb/default.aspx](http://sddotstweb/default.aspx)

System Age: 10 years

Last Upgrade: 2014

Primary Contact Email: Rama.Nimmagadda@dc.gov

Primary Contact #: 202-751-8532

Prerequisites: Registered user only

Secondary Contact Email: Rama.Nimmagadda@dc.gov

OITI Service Request: Stromtrak

Contact for Access Rights: Rama, Faisal, Washington

Technical Support: Cycon Publishing Inc

Training Required: StromTrak system training during Snow operations

User Guide: yes  Video Tutorial: yes

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TIES

Transportation Integrated Enterprise Solution or TIES is a framework to integrate the existing DDOT’s business applications to a common architecture for data sharing and better decision making; TIES is also an application integrator to provide personalized interface as a gateway to access DDOT’s business data and information from various business applications. Through the TIES, business data from each business application can be shared and accessed enterprise wide by various DDOT stakeholders, and comprehensive reports and statistics can be generated against various business databases across the enterprise to support decision making and performance reporting, and all assets with the Right-of-Way can be better managed.

**Application Access:** Web Services

**System Age:** 2 years

**Last Upgrade:** 2014

**Primary Contact Email:** James.Graham2@dc.gov

**Primary Contact**

**Secondary Contact Email:** James.Graham2@dc.gov

**OITI Service Request:** James.Graham2@dc.gov

**Contact for Access Rights:** James.Graham2@dc.gov

**Technical Support:** James.Graham2@dc.gov

**Prerequisites:** n/a

**Training Required:** No.

**UserGuide/VideoTutorial:** No

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Temporary Occupancy in Public Space

DDOT’s Temporary Occupancy in Public Space web map displays existing construction projects, emergency utility work and special events. Icons that represent activities that are temporarily affecting public space display various details when selected (for example, public space permit numbers and beginning and end dates for a project or special event), allowing users to examine the activities in greater detail.

Data for the map is pulled from DDOT’s Transportation Online Permitting System (TOPS) and ProTrack (DDOT project tracking) databases.

Application Access:

Desktop version: Can be opened in ArcGIS Desktop as .mxd

System Age: 1 years

Last Upgrade: 2014

Server version: http://bit.ly/1t435KB

Primary Contact Email: Christopher.Faust@dc.gov

Primary Contact #: 202-299-3730 or 202-439-4736

Secondary Contact Email: Faisal.Khan@dc.gov

OITI Service Request: Christopher.Faust@dc.gov

Contact for Access Rights: Public

Technical Support: Christopher.Faust@dc.gov

Prerequisites: Basic computer skills

Training Required: Yes, training upon request.


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Transit Screen supports all major agencies offering transit information in the greater Washington, DC area, including Metro, Metrobus, Capital Bikeshare, Circulator, ART Arlington Transit, and Prince George’s The Bus. The TransitScreen web application is location-specific meaning each installation or web browser access will have its own display that can be customized to instantly display options in a common-sense, memorable order. The TransitScreen product is a web application that operates on existing computers or on commodity digital Information displays such as TVs and tablet kiosks.


**System Age:** 1 years

**Last Upgrade:** 2014

**Primary Contact Email:** Amanda.ware@dc.gov

**Primary Contact #** 2026710537

**Prerequisites:** n/a

**Secondary Contact Email:** Jonathan.wilson@dc.gov

**OITI Service Request:** Transit Screen

**Contact for Access Rights:** n/a

**Technical Support:** Amanda Ware

**Training Required:** n/a

**User Guide:** n/a

**Video Tutorial:** n/a

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Traka (To Track A Key Asset) provides intelligent key access control for fleet management at DDOT. This solution includes hardware and software. TRAKA key lockers are currently installed at five DDOT locations (offices).

**Application Access:** Desktop Application

**System Age:** 3 years

**Last Upgrade:** 2014

**System Age:** 3 years

**Last Upgrade:** 2014

**Primary Contact Email:** Rama.Nimmagadda@dc.gov

**Primary Contact #:** 202-263-9647

**Prerequisites:** TRAKA user account

**Secondary Contact Email:** Elizabeth.Lamont@dc.com

**OITI Service Request:** yes

**Contact for Access Rights:** Rama Nimmagadda

**Technical Support:** Rama Nimmagadda

**Training Required:** N/A

**User Guide:** N/A

**Video Tutorial:** N/A

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DDOT APPLICATIONS AND TOOLS CATALOG

TOPS

Online permitting system enables home owners, tenants, and businesses to apply for the specific type of public space occupancy, construction, excavation, annual or rental permit required for the use of the public space with the District of Columbia. Whether you need occupy metered or unmetered curbside parking, sidewalk, alley or travel lane areas for your activity or construction related work, TOPS will work for you. Once registered, the system makes it easy for you to log into your account any time to apply for a permit, edit your application, upload plans electronically, or check the status of your application.

Application Access:  Server version:  
https://tops.ddot.dc.gov/DDOTPermitSystem/DDOTPermitReview/Login.aspx

System Age: 6 years

Last Upgrade: 2014

Primary Contact Email: cheryl.ball@dc.gov

Primary Contact #: 202 671-4043

Prerequisites: TOPS user account

Secondary Contact Email: jose.colon@dc.com

OITI Service Request: yes

Contact for Access Rights: Cheryl Ball

Technical Support: Cheryl Ball

Training Required: yes

User Guide: yes

Video Tutorial: yes

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Tree Permit System

The Special Tree Permit application allows UFA to process special tree applications for the Tree Bill which UFA staff administers. The application allows UFA to track and approve permits for the outside user. The program is very simple but allows for a data base and record keeping. The new version will be much stinger and easier to work with.

Application Access: http://ddotwebprod/TreePermit/

System Age: 3 years

Last Upgrade: 2014

Primary Contact Email: peng.yap@dc.gov

Primary Contact #: 703-622-5702

Prerequisites: None

Secondary Contact Email: peng.yap@dc.gov

OITI Service Request: Special Tree Permit

Contact for Access Rights: peng.yap@dc.gov

Technical Support: peng.yap@dc.gov

Training Required: Understanding of the UFA process

User Guide: n/a

Video Tutorial: n/a

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Vendor Evaluation System

The purpose of this system is to evaluate vendors. This is a standard procurement process that is done every two to three years.

**Application Access:** The DDOT SharePoint site
http://sp.ddot.in.dc.gov/od/ocp/SitePages/Home.aspx

**System Age:** 2 years

**Last Upgrade:** 2014

**Primary Contact Email:** jeralyn.johnson@dc.gov

**Primary Contact #** 202 671 2283

**Prerequisites:** None

**Secondary Contact Email:** courtney.lattimore@dc.gov

**OITI Service Request:** Vendor Evaluation System

**Contact for Access Rights:** jeralyn.johnson@dc.gov

**Technical Support:** Edward.Stotz@dc.gov

**Training Required:** Minimum SharePoint

**User Guide:** Yes

**Video Tutorial:** No

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Vendor Point Picker

Street Vendor Location point picker is a web application that vendors apply and submit online application for vending locations. The vendor selects a desired vending location on a map and the location is automatically verified if it is in a valid DCHR street vending zone. If the location is valid the vendor can select the size of the vending cart and submits the application then a unique location ID is generated. DDOT and DCRA inspectors physically inspect the location and approve or deny the application.


System Age: 2 years

Last Upgrade: 2014

Primary Contact Email: James.Graham2@dc.gov

Primary Contact #

Secondary Contact Email: James.Graham2@dc.gov

OITI Service Request: James.Graham2@dc.gov

Contact for Access Rights: James.Graham2@dc.gov

Technical Support: James.Graham2@dc.gov

Prerequisites: n/a

Training Required: No.

UserGuide/VideoTutorial: No

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Visitor Parking Pass

Visitors Parking Pass (VPP) System is a web-based system developed to print and issue District resident’s eligible households. Every year District Department of Transportation (DDOT) will begin mailing new visitor parking passes to eligible households in advance. The passes are intended to eliminate the inconvenience to residents caused by having to obtain a new visitor parking permit from the Metropolitan Police Department (MPD) each time a guest is expected. Instead, one visitor parking pass is mailed to every household on a Residential Permit Parking (RPP) zoned block. The permits will be valid for one year and will allow visitors to park for more than two hours on any RPP block within the boundaries of the residence Advisory Neighborhood Commission (ANC). Conditions for Use of the Visitor Parking Pass: (1) Visitors should display the Visitor Parking Pass on the driver’s side of the dashboard. At the end of the visit, visitors should return the VPP to the resident. (2) A VPP is not to be used as a substitute for a valid RPP sticker on a vehicle owned by a resident of the household. (3) VPP does not provide an exemption from the Registration of Out-of-State Automobiles (ROSA) requirement to register a vehicle in the District of Columbia within 30 days of residency. (4) Vehicles displaying an invalid pass will be subject to a RPP parking citation. (5) Duplication or sale of the pass is strictly prohibited and violators are subject to a $300 fine.

Application Access: http://DDOTVPPWEB01/vpp

System Age: 2 years Last Upgrade: 2014

Primary Contact Email: Evian.Paterson@dc.gov

Primary Contact #: N/A

Prerequisites: Registered user only

Secondary Contact Email: Craig.Moran@dc.gov

OITI Service Request: VPP

Contact for Access Rights: Craig.Moran@dc.gov

Technical Support: Craig.Moran@dc.gov

Training Required: Understanding of the VPP process

User Guide: n/a  Video Tutorial: n/a
Employees of the District of Columbia periodically require remote access to information systems maintained and operated by the District. Citywide IT Security (CWITS) manages the Virtual Private Network (VPN) infrastructure for the District as well as creating and maintaining user accounts. Access to the District’s VPN is limited to specific business purposes in support of a District Agencies mission. Users requesting access to the District’s VPN must submit a request form documenting the need for remote access and including appropriate justification and agency management approval. This request must be formally submitted to the CWITS office by DDOT VPN liaison. CWITS will then review the request to determine if remote access will be granted. A remote access/VPN user will be provided a unique user-ID and secure access token to access the District government resources remotely. This token, an authenticator that generates a new, unpredictable code every 60 seconds, must be returned to the OCSM once remote access in no longer needed. The remote user must have the capability to connect to the internet and then use VPN software provided by the District government. Remote access will be restricted to the resources specified in submitted requests. Each remote session will be monitored, and the date, time, duration, and user-ID will be audited.

**Application Access:** https://vpn.dc.gov/pinsafe

**System Age:** 8 years

**Last Upgrade:** 2013

**Primary Contact Email:** Elizabeth.Lamont@dc.gov

**Primary Contact #** 202-741-5395

**Prerequisites:** Juniper software install

**Secondary Contact Email:** OCTO CWIT

**OITI Service Request:** VPN

**Contact for Access Rights:** Elizebeth, OCTO CWIT

**Technical Support:** OCTO  **Training Required:** none

**User Guide:** yes

**Video Tutorial:** no
For Questions
Please Contact
Leela Bharani, CPM, PMP
202-741-8525 (Desk)
202-439-4261 (Cell)
Email id: Leela.Bharani@dc.gov