

MOVING TRUCKS ON PUBLIC SPACE

I want to: Park a moving truck on the street in front of my residence.

Do I need a permit? Yes, a public space permit is required. If Emergency No Parking signs are needed, they will be provided with the permit.

Do I still need a permit if I don't use the street?

Yes. Parking in an alley also requires a permit and driving across or blocking a sidewalk with a moving truck is prohibited.

I live on a busy street – is that a problem?

Moving trucks may only be parked in legal parking spaces and not in violation of posted rush-hour or street sweeping restrictions.

Where do I go for my permit and Emergency No Parking signs?

The public space permit office at 1100 4th Street, SW, second floor, between the hours of 8:30 am and 4:15 pm, weekdays except Thursday when hours are 9:30 am to 4:30 pm. DDOT electronic permit kiosks are available to simplify the permit application process. These kiosks are located at the Permit Office as well at all seven Metropolitan Police Department District Stations or you may enter your application information, submit your application online and, once approved & paid, print your permit from your home or office computer at <https://tops.ddot.dc.gov>

What do I need to apply for my public space permit?

- Register yourself as a user on the DDOT Transportation Online Permit System (TOPS) at any of the DDOT electronic permit kiosks or online at <https://tops.ddot.dc.gov>.
- Complete an on-line application at any of the DDOT electronic permit kiosks or online at <https://tops.ddot.dc.gov>.
- You must know if you are using metered parking spaces (including multi-space meters) and if there are any rush hour or street sweeping parking restrictions.

How much will this cost? The permit fee is \$50. If applicable, there will be an additional fee for parking meters. Once your application is approved, your permit may be paid for on-line with MasterCard and Visa. If you need to go to the permit office to pay, you may make checks payable to the “**DC Treasurer**” or pay with Discover, MasterCard, or Visa.

How long will it take? In many cases your application may be approved automatically, and once you pay on line you may go to any of the DDOT electronic permit kiosks to print your permit and no parking signs. If not approved automatically, please allow up to 2 weeks to process your application. Please check your application status at <https://tops.ddot.dc.gov>, and once approved, payment may be made and your permit and no parking signs may be printed at any of the DDOT electronic permit kiosks.

How long will the Permit be effective? Permits will be issued for no longer than 2 days, however, a permit may be issued weeks in advance of the permit effective start date. You may check your application status at <https://tops.ddot.dc.gov>.

When should the “No Parking” signs be posted? No Parking signs must be posted at unmetered locations 72 hours prior to the arrival of the moving truck to be enforceable or 24 hours ahead at metered locations.

What if I need additional information?

Please call the Public Space Permit Office at (202) 442-4670.