VPN

Virtual Private Network (VPN) accounts allow you to remotely access the contents on your DDOT desktop and the DDOT server.

What do you need access to?

Please note that all DDOT employees do not need a VPN to perform their job requirements. See below for a list of programs that do and don't require VPN access.

<table>
<thead>
<tr>
<th>Program</th>
<th>Need VPN?</th>
<th>Website / App Location / Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website / App Location / Notes</td>
<td>NO VPN REQUIRED!</td>
<td><a href="https://cw.ddot.dc.gov/cityworks/Login.aspx">https://cw.ddot.dc.gov/cityworks/Login.aspx</a></td>
</tr>
<tr>
<td>NO VPN REQUIRED!</td>
<td></td>
<td>For other access options and guidance, check out the Cityworks Remote Help Page</td>
</tr>
<tr>
<td>Server</td>
<td>VPN REQUIRED</td>
<td><a href="https://portal.office.com/">https://portal.office.com/</a></td>
</tr>
<tr>
<td>Servers Connected Directly Through Tableau Desktop</td>
<td>VPN REQUIRED</td>
<td>Varies</td>
</tr>
<tr>
<td>Desktop</td>
<td></td>
<td>For other access options and guidance, check out the Tableau Remote Help Page</td>
</tr>
<tr>
<td>Application</td>
<td>VPN Required</td>
<td>URL</td>
</tr>
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<td>-------------------------------------</td>
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<td>---------------------------------------------------</td>
</tr>
<tr>
<td>Excel Sheets Connected through Tableau Desktop</td>
<td>NO VPN REQUIRED</td>
<td>N/A</td>
</tr>
<tr>
<td>d.wiki</td>
<td>NO VPN REQUIRED</td>
<td><a href="https://wiki.ddot.dc.gov/">https://wiki.ddot.dc.gov/</a></td>
</tr>
<tr>
<td>Jira Service Desk</td>
<td>NO VPN REQUIRED</td>
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<tr>
<td>ProTrack+</td>
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<tr>
<td>d.TOPS</td>
<td>NO VPN REQUIRED</td>
<td><a href="https://tops.ddot.dc.gov/">https://tops.ddot.dc.gov/</a> (external-facing site)</td>
</tr>
<tr>
<td>DDOT Internal Website</td>
<td>VPN REQUIRED</td>
<td><a href="https://ddot.in.dc.gov/">https://ddot.in.dc.gov/</a></td>
</tr>
<tr>
<td>PASS</td>
<td>NO VPN REQUIRED</td>
<td>Use the OCTO Remote Access Portal to access PASS! <a href="http://webvpn.dc.gov/">http://webvpn.dc.gov/</a></td>
</tr>
<tr>
<td>Peoplesoft</td>
<td>NO VPN REQUIRED</td>
<td><a href="https://ess.dc.gov/">https://ess.dc.gov/</a></td>
</tr>
<tr>
<td>Quickbase</td>
<td>NO VPN REQUIRED</td>
<td>Use the OCTO Remote Access Portal to access Quickbase! <a href="http://webvpn.dc.gov/">http://webvpn.dc.gov/</a></td>
</tr>
<tr>
<td>ArcGIS Desktop</td>
<td>VPN REQUIRED</td>
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</tbody>
</table>
DDOT Telework - Virtual Private Network (VPN)
Quick Start Guide

How to Apply for a Virtual Private Network (VPN) Account

A virtual private network (VPN) account allows you to remotely access the contents on your DDOT desktop and the DDOT server. 

*Please note that all DDOT employees do not need a VPN to perform their job requirements*

VPN accounts are reserved primarily for:
• Staff who use the Procurement Automated Support System (PASS) system
• Staff who use the WorldDocs system
• Certain Administrative Services Division employees

If your duties require you to have a VPN access, please apply for a VPN by filing a request through Jira.

VPN Login Instructions

Before you login to your VPN account, please ensure that your computer security software is updated on your DDOT-issued device. Most devices that are provided by DDOT feature McAfee security software.

To update your McAfee software:
• Right click on the red McAfee icon (usually on the bottom right of your desktop)
• Click “Update Security”
• Right click on the McAfee icon again
• Click “McAfee Endpoint Security” and then click on “Scan System”

After updating your computer security application, please follow OCTO’s guides to logging in to your VPN for Windows and Apple users.

• OCTO - Windows VPN instructions
• OCTO - Apple VPN instructions

VPN Quick Start Guide - this is an interactive PDF. Any blue, underlined text is a hyperlink that you can click to open a web page containing additional information in the form of articles, videos, and more.